

Chamber will provide the following:

- Official Scissors, Red Ribbon, and camera
- Ambassador attendance
- Invitation sent to local dignitaries including Mayor, City Council, and Chamber President
- Announcement 1 week prior in the Chamber's weekly E-newsletter
- Ribbon cutting photo with brief description in Chamber's bi-monthly newsmagazine
- Ribbon Cutting Certificate and ribbon from event presented by Ambassadors
- Ribbon Cutting Coordinator to help you create a successful event

Member will provide the following:

- Any invitations, advertising, or event costs incurred
- Event location: decide where to take photo; giving consideration to time of day (light), weather conditions, and area needed
- List of the persons standing in front/ center behind the ribbon and others to be included in photo.
- Another color or type of ribbon, if desired

"While I'm not a native of Elkhart, I've done business here for the past 35 years. The Greater Elkhart Chamber of Commerce has played an important role in the development of my career and the success I've enjoyed. The ribbon-cutting event for RJ Reese Insurance Agency is just another example of how the Chamber helps generate public interest in local small businesses like mine. Thank you, Chamber. We're lucky to have you!"

Bob Reese - RJ Reese Insurance Agency

"The Ribbon Cutting event for our new office in Elkhart was exceptionally well done! Chamber staff offered excellent counsel in our planning, keeping everything simple and making everyone very comfortable. The Ambassadors were there, as well as members of the Chamber Board of Directors. While we expected nothing more than a "photo-op," a number of attendees stayed after, asking questions about our business. We were very pleased."

Spherion Staffing



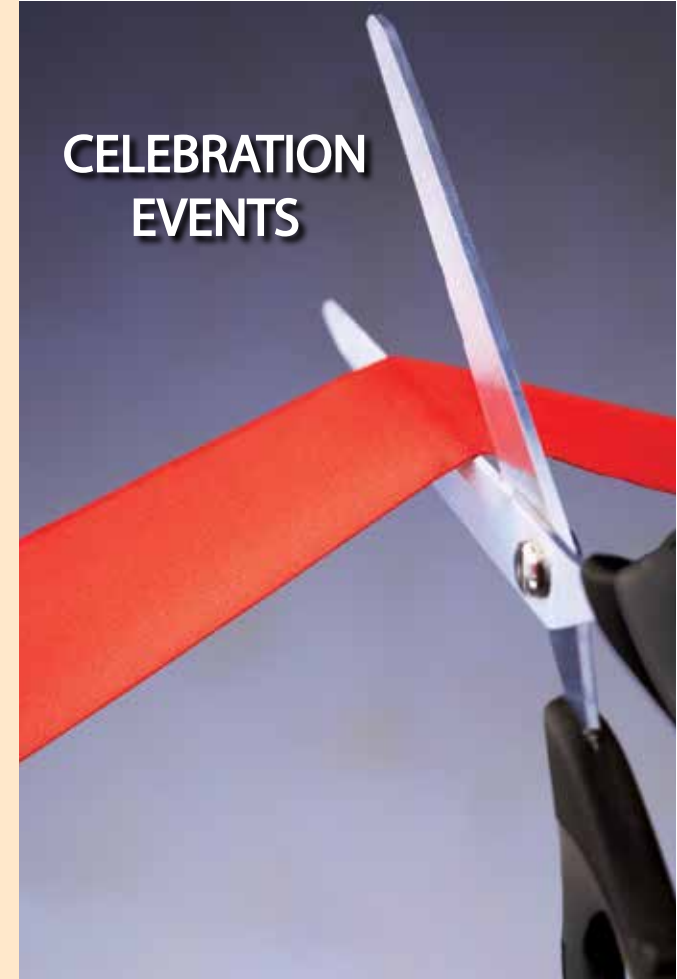
FOLLOW US ON:



The Greater Elkhart Chamber of Commerce
418 S. Main St. | Elkhart, IN 46516



CELEBRATION EVENTS



LET US HELP YOU CELEBRATE YOUR ACCOMPLISHMENTS

Ribbon Cuttings and Ground Breakings are a great way to bring attention:

- A new Chamber member
- New location
- New product
- Remodeling or addition
- Anniversary
- Award

Member Celebration pictures are published in the Chamber bi-monthly magazine.

To schedule a Member Celebration for your business or organization please complete the celebration form and return to Ginger Lyons at glyons@elkhart.org or fax to 574.294.1859.



Thank you for your interest in a Celebration Event. The first step in scheduling an event is completing this worksheet. After returning this worksheet, your event will be confirmed with the Ribbon Cutting Coordinator prior to scheduling your event.

Contact Person: _____

Company Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Address of event (if different): _____

Date Requested: _____

Time Requested: _____

What are your goals/expectations of this event?

Brief description of the event:

Please select the type of event:

- Ribbon Cutting Ground Breaking
 Open House Photo Opportunity
 Other (please give description) _____

Will you be using a caterer? Yes No
(Chamber Caterer List is available)

Name of Caterer: _____

Office Use Only

Time/date confirmed